



Herkimer County
 Hazard Mitigation Plan Update
 Meeting Notes



Purpose of Meeting:	Steering Committee Meeting
Location of Meeting:	Hybrid In-person and Teleconference Teams Meeting
Date of Meeting:	September 27, 2022, 2:00 pm – 2:56 pm

Attendees:

John J. Raymond*	Herkimer County Emergency Services
John Stephens*	Herkimer County Legislature
Michael Moody*	Village of Herkimer
Jim Wallace	Herkimer County Administrator
Rodney Denslow	Tractor Supply
Rick Reichert	Herkimer Oneida Planning Agency
Kelly Wares*	Herkimer County OES
Elizabeth O'Reilly	NYS DHSES
Maureen Petrie	Catholic Charities of Herkimer County
Gerald Pedersen	NYS DHSES O.E.M
Sheriff Scott Scherer*	Herkimer County Sheriff Department
Joseph Tomanio	Newport Telephone
Stephanie Tyoe	Herkimer County Highway Dept.
Diane Ward*	Herkimer County Public Health
Paul Hoole	FEMA
Cynthia Addonizio-Bianco	Tetra Tech

**In-person*

Agenda Summary: To review and identify initial hazards of concern of the county, to review the HMP mission statement, goals, and objectives to form a basis for the planning process, to provide a progress report on completed and scheduled activities.

Item No.	Description	Action item(s):
1	<p>Welcome and Opening Remarks</p> <ul style="list-style-type: none"> Meeting started at 2:00 pm Meeting today to review and identify initial hazards of concern of the county, to review the HMP mission statement, goals, and objectives to form a basis for the planning process, to provide a progress report on completed and scheduled activities.. 	
2	<p>Progress Report</p> <ul style="list-style-type: none"> Ms. Addonizio-Bianco provided the following information: Letters of Intent to Participate. 75% or 21 of 29 municipalities have agreed to participate. Letters are pending from Towns of Danube, Fairfield, Little Falls, Norway, Ohio, Stark, and Webb. File sharing. A link will be sent via email to each Steering Committee member to provide access to the related documents which will be uploaded to Microsoft Teams Project site. 	<p><i>Post meeting note: the Towns of Danube, Webb, Newport, and Fairfield have elected not to participate in the plan.</i></p>



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	<ul style="list-style-type: none"> • Data collection and Critical Facility Inventory. • Draft Public Survey. In process, to be shared with the committee prior to the Planning Partnership meeting. • Informational brochure. 	
3	<p>Hazards of Concern</p> <ul style="list-style-type: none"> • Input received from Public Health, Tractor Supply, Newport Telephone, and BOCES as well as the Core Planning Team. The combined input is provided in the attached HOC worksheet and indicates inclusion of the following hazards of concern: <ul style="list-style-type: none"> ○ Flood (including ground failure due to saturated soil) ○ Severe storm (including hurricane, tornado, hail, lightening, nor'easters) ○ Severe winter storm (including ice storm) ○ Dam failure ○ Extreme temperatures ○ Wildfire ○ Disease outbreak/pandemic and invasive species to be considered • Additional hazards to be considered based on committee input include Drought and Invasive Species. 	
4	<p>Mission Statement, Goals, and Objectives</p> <ul style="list-style-type: none"> • Input received from Tractor Supply, Newport Telephone, and BOCES as well as the Core Planning Team. The combined input is provided in the attached Mission Statement, Goals, and Objectives worksheet and indicates updated language based on committee feedback as well as comments that will inform the consideration of actions in the mitigation strategy. There was no input regarding the wording of the Mission Statement. 	
5	<p>Upcoming Meetings</p> <ul style="list-style-type: none"> • Ms. Addonizio-Bianco reviewed upcoming meetings: <ul style="list-style-type: none"> ○ Steering Committee Meeting – 1/17/22 ○ Steering Committee Risk Assessment Meeting – 2/21/23 ○ Planning Partnership – September 26th, 2022 ○ <i>Planning Partnership Risk Assessment Meeting – 2/27/23</i> ○ Mitigation Strategy Workshop – 3/27/23 	
6	<p>Steering Committee Actions</p> <ul style="list-style-type: none"> • Provide concurrence with the proposed mission statement, goals, and objectives and the proposed hazards of concern or provide any additional input or feedback for consideration by the Steering Committee. • Review the public survey and provide feedback via email. 	<p><i>Provide concurrence with the proposed mission statement, goals, and objectives and the proposed hazards of concern or provide any additional input or feedback for consideration by the Steering Committee.</i></p> <p>Review the public survey and provide feedback via email.</p>
7	<p>Conclusion - The meeting concluded at 2:56 pm.</p>	